



Serving Georgia and Tennessee www.cmacommunities.com • Phone: 800.522.6314 • Fax: 866.737.5318

CMA Check Payment Options

Homeowners can pay by mail, in person, or via online bill-pay services.

Payment by mail

- 1) *All checks should be made payable to your ASSOCIATION not CMA.*
- 2) To ensure that payments are posted to the correct account, please be sure to include a payment coupon.
- 3) Homeowners who own multiple units in the same community or in other CMA-managed communities should submit a separate check and coupon for each unit.
- 4) When paying by check, please write your account number in the memo section.

Mail Payments to:

**Your Association Name
c/o CMA
PO BOX 65851
Phoenix, AZ 85082-5821**

Please Note: Some bill-pay services produce checks that do not list the account holder's name and/or address. If you are using an online bill-pay service please verify with the service that your account number will be printed on the front of the check.

In Person

Payments are also accepted Monday – Friday 9am – 5pm at CMA's office located at 1465 Northside Drive, Suite 128, Atlanta, GA 30318. There is no after-hours drop-box; checks should not be placed under the door. Homeowners paying in person are issued a receipt as proof of payment.

NSF Notice

A \$32 Non-Sufficient Funds (NSF fee) is charged for checks returned by the homeowner's bank. CMA does not re-deposit checks. Homeowners may be required to remit certified funds for NSF items.

In accordance with the rules of the National Automated Clearing House, information from check payments may be used to create an electronic debit. The electronic debit on your statement is valid as proof of payment.